



2010 CASTLE ROCK WINEFEST ARTS & CRAFTS VENDOR APPLICATION

Greetings! You are invited to complete this vendor application for **Castle Rock's 7th Annual WineFest on July 24, 2010.**

The **2010 Castle Rock WineFest**, presented by the Castle Rock Chamber of Commerce, will feature wineries, demonstrations, artisans/lifestyle vendors, entertainment and delicious cuisine. The location for the festival will be The Grange at The Meadows at Historic Castle Rock™, a cultural arts facility offering a balance between culture, arts and recreation.

We plan to limit the number of Arts and Crafts Vendors. The Vendor committee will choose these vendors from the applications received. Applications must be received for the Castle Rock Chamber of Commerce (with payment) by **June 30, 2009**. A written confirmation will be mailed by the week of July 5, 2010. No refunds after July 1.

The WineFest committee is looking for art vendors to complement the high quality of Colorado wines and is open to businesses that sell artistic or wine related items. Vendor selection will be based on providing a well-balanced vending area, and if more than one vendor applies with the same type of product, preference will be given to Castle Rock Chamber members.

- **Regular set up is Saturday morning beginning at 8 am. All set up must be complete by 11 am.**
- **You must stay open for the duration of the event on Saturday July 24th from Noon – 6 pm.**
- **Site selection is based upon a 'first come-first serve basis' – with application and payment of fee. Vendor set up for the event will be by pre-scheduled and staggered assigned time slots. You will be contacted in advance to coordinate your set-up time.**

Fire resistant tent rental is available and is not included in your application fee for the vendor area. Each vendor will be supplied with a 10' x 10' space. We require that you bring a professional sign with name of your company and prices visible, be placed at your booth. Please fill out the information below and return it with your fee to:

The Castle Rock Chamber of Commerce, 420 Jerry St., Castle Rock, CO. 80104.

Please include the application fee of \$125.00. You are responsible to furnish your own pop-up tent. Tents may be rented at an additional cost. Your \$125.00 check will be refunded should your company not be selected. Please provide below a brief description of your company and retail specialties. Vendor needs to have proper insurance and must provide a copy of policy or certificate showing necessary coverage. There will be a limited amount of retail vendor space, which has electricity, on the patio area. There will not be electricity available on the main festival grounds. The format is that of a Farmer's Market with vendors displaying in an open space area.

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Name _____

Company _____ E-Mail _____

Address _____ City/Town _____ State/Zip _____

Phone _____ Fax _____

Brief description of arts n crafts, specialties and prices:

We do not guarantee any particular booth location. Please sign acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Booth Fees: \$125 with your own Pop-up Tent (cost per booth space)

_____ Number of 10' x 10' booth spaces required = \$ _____

Need a Tent?: _____ \$125.00 Table and Chairs? _____ \$25 Total Remittance: \$ _____

METHOD OF PAYMENT

_____ Check enclosed payable to *Castle Rock Chamber of Commerce*

_____ Visa/Master Card/American Express/Discover Sec. Code _____

Card # _____ Exp. Date _____

Name on card (print) _____

MAILING ADDRESS (for card) _____

CITY _____ STATE _____ ZIP _____

Cardholder Signature _____

I understand that I am completely responsible for my booth space and property and bear all liability associated with my booth space and property and my own actions while participating at the **Castle Rock Winefest**. I also understand and agree that neither **Red Stag Productions, LLC.**, the **Castle Rock Chamber of Commerce** nor **The Meadows Neighborhood Company** and **Castle Rock Development Company** is responsible for merchandise belonging to the exhibitor/vendor and is exempt from any liability as a result of participation in the show. I have read, understand and agree to abide by all the guidelines and requirements listed in the enclosed application in addition to all applicable state, city and county requirements and guidelines. Misrepresentation of any merchandise will be grounds for removal from this and all future shows.

Vendor Signature _____ Date _____

RETURN FORM & PAYMENT TO: Castle Rock Chamber of Commerce, 420 Jerry St., Castle Rock, CO. 80104.

If you have any questions please contact Event Coordinator Robert Potrvkus at Red Stag Productions: